

**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL MEETING AGENDA
DECEMBER 16, 2019
6:30 PM**

- 1) CALL THE REGULAR MEETING OF THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL TO ORDER AT THE TOWN HALL, 4176 BENTON STREET/ROLL CALL**
(Any Council member with any potential conflicts of interest regarding any agenda matters will declare them after Roll Call)
6:30 PM

- 2) OATH ADMINISTRATION / SWEARING IN COUNCILMEMBER SEAN R. DAVIS**
6:30 PM

- 3) CONSENT AGENDA**
6:35 PM

The items listed under "Consent Agenda" are intended to be acted on with a single motion and vote. This expedites the handling of routine matters by the Council. The Council has received the information prior to this meeting. The Mayor will ask if a citizen wishes to have a specific item discussed. A Council member may request an item be removed from this agenda on behalf of a citizen or themselves and will state whether the item will be discussed in the meeting or tabled. The removal, or tabling, of an item requires a second and majority vote of the Council to be removed. Items on the Consent Agenda are then voted on by a single motion, second, and non-roll call vote.

- a. Summary Account Information & Accounts Payable for November 2019 – Finance Committee**
- b. Meeting Minutes – December 4, 2019**

- 4) LICENSING AUTHORITY BOARD**
6:40 PM

- a. Medicinal Wellness dba Oasis Superstore Retail License Renewal**
- b. Green Dragon Retail License Renewal Retail License Renewal**

- 5) UNSCHEDULED PUBLIC COMMENTS-COMMENTS ARE LIMITED TO 3 MINUTES**
6:55 PM

This time is reserved for members of the public to discuss items not scheduled on the agenda. The Council will not discuss these items, nor will they make any decisions on items presented during this time. The Council will refer the items to staff for follow up. Comments are limited to 3 minutes per person.

- 6) STAFF UPDATES AND/OR REPORTS**
7:05 PM
Public Works – Police – Town Attorney

- 7) PUBLIC COMMENT ON CURRENT AGENDA ITEMS – LIMITED TO 3 MINUTES PER SPEAKER**

7:20 PM

- 8) ORDINANCE NO 2019-12-16A, AN ORDINANCE AMENDING SECTION 2-4-20 OF THE MOUNTAIN VIEW CODE CLARIFYING THE CODE OF ETHICS RELATING TO GIFTS – TOWN ATTORNEY**

7:30 PM

- 9) ORDINANCE NO. 2019-12-16B, AN ORDINANCE AMENDING SECTION 11-2-10 OF THE MOUNTAIN VIEW MUNICIPAL CODE CLARIFYING SIDEWALK SNOW REMOVAL STANDARDS – MAYOR/TOWN ATTORNEY**

7:40 PM

- 10) DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE NO. 2019-12-16C, AN ORDINANCE CREATING A NEW SECTION 6-6-520 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO THE DELIVERY OF MEDICAL MARIJUANA – MAYOR/TOWN ATTORNEY**

7:45 PM

- 11) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 2019-12-16A, A RESOLUTION IMPOSING TRASH COLLECTION FEES FOR RESIDENTIAL USERS FOR 2020 –MAYOR/PUBLIC WORKS DIRECTOR**

7:55 PM

- 12) DISCUSSION REGARDING QUARTERLY FEES FOR 2020/2021 – MAYOR**

8:05 PM

BREAK IN SESSION (10 MINUTES)

- 13) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 2019-12-16B, A RESOLUTION ALLOWING ELIGIBLE TOWN EMPLOYEES HEALTH INSURANCE AND AUTHORIZING THE TOWN TO PAY 70% OF THE PREMIUM OF SAID EMPLOYEE COVERAGE AND AUTHORIZING ELIGIBLE TOWN EMPLOYEES TO ADD DEPENDENT COVERAGE WITH TOWN PAYING 50% OF THE PREMIUM OF SAID DEPENDENT COVERAGE – MAYOR**

8:20 PM

- 14) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO 2019-12-16C, A RESOLUTION AUTHORIZING THE TOWN OF MOUNTAIN VIEW TO JOIN WITH OTHER LOCAL GOVERNMENTS AS A PARTICIPANT IN THE COLORADO LOCAL GOVERNMENT LIQUID ASSEST TRUST (“THE TRUST”) TO POOL FUNDS FOR INVESTMENT – MAYOR/TOWN ATTORNEY**

8:30 PM

**15) DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION NO. 2019-12-16D, A
RESOLUTION APPROVING AND ADOPTING THE TOWN OF MOUNTAIN VIEW'S
RULES OF PROCEDURE – MAYOR/TOWN ATTORNEY**

8:35 PM

**16) SETTING JANUARY 2020 AND FEBRUARY 2020 MEETING DATES – MAYOR
January date: 1/22. February dates: 2/18 or 2/20.**

8:45 PM

17) EXPECTATION/GOAL SETTING 2020 – MAYOR

8:50 PM

18) COMMITTEE UPDATES

8:55 PM

Community Development and Outreach (CDOC) – Economic Development - Finance

19) MAYOR'S REPORT/ITEMS

9:05 PM

Committee Discussion - Luke Turf email

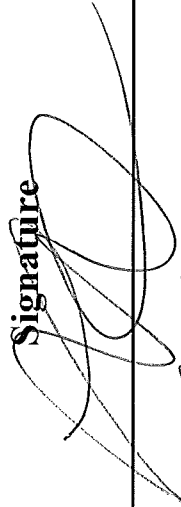


20) COUNCIL MEMBERS' REPORTS/ITEMS

9:10 PM

**21) COUNCIL TO GO INTO EXECUTIVE SESSION PURSUANT TO C.R.S. 24-6-402 (4) OR
MEETING TO ADJOURN**

9:15 PM

TOWN OF MOUNTAIN VIEW
TOWN COUNCIL SPECIAL SESSION MEETING
DECEMBER 16, 2019
SIGN IN SHEET

| Print Name | Signature | Email Address |
|----------------|---|------------------------------|
| Lisa Mansueti |  | 4376 Aves |
| Judy Aragon |  | judy.c.aragon-properties.com |
| Michael Aragon |  | aragonmichael@gmail.com |
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**THE TOWN OF MOUNTAIN VIEW
TOWN COUNCIL MEETING MINUTES
DECEMBER 16, 2019
6:30 PM**

PRESENT: Mayor Glenn Levy; Councilmembers: Chelsea Steen, Mayor Pro Tem; Kathleen Bailey; Mladenka "Mia" Boehrer; Sean R. Davis; Adam Ellsworth; and Melissa Jacobi

STAFF MEMBERS

PRESENT: Sarah Albright, Town Clerk/Treasurer who recorded the meeting. Minutes are not verbatim.

MEETING TIME: 6:32 PM

LOCATION: Town Hall

THE TOWN OF MOUNTAIN VIEW TOWN COUNCIL CALLED THE REGULAR MEETING OF THE TOWN OF MOUNTAIN VIEW TO ORDER

Mayor Levy called the meeting to order and roll call taken with members that were present.

OATH ADMINISTRATION / SWEARING IN COUNCILMEMBER SEAN R. DAVIS

Levy introduced the agenda item.

Clerk Albright administered the Oath of Office to Councilmember Sean R. Davis.

CONSENT AGENDA

Levy introduced the agenda item.

Councilmember Steen motioned and Councilmember Bailey seconded. All Aye. The motion passed.

Mayor Levy motioned to move out of the regular meeting and into the Licensing Authority Board and Councilmember Steen seconded. All Aye. The motion passed unanimously of all members present.

LICENSING AUTHORITY BOARD

Levy introduced the agenda item.

Medicinal Wellness dba Oasis Superstore Retail License Renewal

Owners Michael and Judy Aragon were in the audience. Michael Aragon stated he hoped the town would continue to support their business. They are doing more things to attract people to their location.

Chief Davis stated they go above and beyond and had no complaints.

Councilmember Steen motioned and Councilmember Bailey seconded. All Aye. The motion passed.

Green Dragon Retail License Renewal Retail License Renewal

Levy introduced the agenda item.

Chief Davis stated he had no complaints.

Councilmember Steen motioned and Councilmember Bailey seconded. All Aye. The motion passed unanimously of all members present.

Councilmember Boehrer motioned to move from the Licensing Authority Board to the regular meeting and Councilmember Bailey seconded. All Aye. The motion passed.

UNSCHEDULED PUBLIC COMMENTS

Levy introduced the agenda item.

Lisa Maurath, 4336 Ames Street, commented.

STAFF UPDATES AND/OR REPORTS

Levy introduced the agenda item.

Adam Ellsworth entered the meeting at 6:49 PM.

Police – Chief Davis gave a brief update of the report that was in the packet. VINs are over \$40,000 to date. Officer Toth and his wife had their baby. Niche has another delay due to a glitch.

Public Works -The report was in the packet. Bird stated they may notice we are nearing completion on the sewer portion of the project. Recycling continues to improve.

Town Attorney – King stated she was looking into the drainage issue discussed at the last meeting. The litigation from many months ago still has nothing to update.

PUBLIC COMMENT ON CURRENT AGENDA ITEMS

Levy introduced the agenda item.

There were no comments.

ORDINANCE NO 2019-12-16A, AN ORDINANCE AMENDING SECTION 2-4-20 OF THE MOUNTAIN VIEW CODE CLARIFYING THE CODE OF ETHICS RELATING TO GIFTS

Levy introduced the agenda item.

Councilmember Steen motioned as amended and Councilmember Boehrer seconded. The motion passed unanimously with roll call vote of all members present.

ORDINANCE NO. 2019-12-16B, AN ORDINANCE AMENDING SECTION 11-2-10 OF THE MOUNTAIN VIEW MUNICIPAL CODE CLARIFYING SIDEWALK SNOW REMOVAL STANDARDS

Levy introduced the agenda item.

Councilmember Ellsworth motioned as amended and Councilmember Boehrer seconded. The motion passed unanimously with roll call vote of all members present.

ORDINANCE NO. 2019-12-16C, AN ORDINANCE CREATING A NEW SECTION 6-6-520 OF THE MOUNTAIN VIEW MUNICIPAL CODE RELATING TO THE DELIVERY OF MEDICAL MARIJUANA

Levy introduced the agenda item.

King stated the procedures for licensing was all state law, any licensed medical center or transporter can deliver here, all sales are taxed in Mountain View, collected, and will go to the town.

Councilmember Bailey motioned and Councilmember Boehrer seconded. The motion passed unanimously with roll call vote of all members present.

RESOLUTION NO. 2019-12-16A, A RESOLUTION IMPOSING TRASH COLLECTION FEES FOR RESIDENTIAL USERS FOR 2020

Levy introduced the agenda item.

Levy explained the two options calculated for trash collection fees, as per the last meeting. There is Option 1, a seven percent (7%) increase and Option 2, a ten percent (10%) increase.

Councilmember Steen motioned to approve Option No. 1 and Councilmember Davis seconded. All Aye. The motion passed.

DISCUSSION REGARDING QUARTERLY FEES FOR 2020/2021

Levy introduced the agenda item.

Levy wanted to give a brief history about the administrative fee with utility billings. Something will need to be done as there is still work to be done.

Discussion: administrative fee of \$15.00; increase in the fee; filing liens; propose for fiscal year 2021; consider time and costs incurred; charge for services; not charge for services; staff duties; need consensus for the work involved; street infrastructure; trash and town sewer billings inclusive.

RESOLUTION NO. 2019-12-16B, A RESOLUTION ALLOWING ELIGIBLE TOWN EMPLOYEES HEALTH INSURANCE AND AUTHORIZING THE TOWN TO PAY 70% OF THE PREMIUM OF SAID EMPLOYEE COVERAGE AND AUTHORIZING ELIGIBLE TOWN EMPLOYEES TO ADD DEPENDENT COVERAGE WITH TOWN PAYING 50% OF THE PREMIUM OF SAID DEPENDENT COVERAGE

Levy introduced the agenda item.

Levy briefed everyone the background as to how insurance premiums came about. Initially two police officers had insurance paid by the town. No other employees were offered insurance. He calculated the premiums for employees while a councilmember. He didn't want to bankrupt the town or take away the dependent coverage for employees. At the same time, the Chief still had a hard time recruiting with the current benefit package. He recommended seventy (70%) percent premium assistance for the employees and keep the fifty (50%) percent dependent coverage health benefit for employees. It takes into account a couple current employees that are not on the policy at this time. The costs will depend upon the level of participation involved.

Other items discussed: future discussion to bank funds for each employee; availability of other options with other providers; rate shop for 2021; recruitment/retention issue; similar to other smaller municipalities; and the police department is 70% of employee staff.

Councilmember Steen motioned and Councilmember Ellsworth seconded. All Aye. The motion passed.

BREAK IN SESSION

7:47 PM

BACK IN SESSION

8:00 PM

RESOLUTION NO 2019-12-16C, A RESOLUTION AUTHORIZING THE TOWN OF MOUNTAIN VIEW TO JOIN WITH OTHER LOCAL GOVERNMENTS AS A PARTICIPANT IN THE COLORADO LOCAL GOVERNMENT LIQUID ASSEST TRUST ("THE TRUST") TO POOL FUNDS FOR INVESTMENT

Levy introduced the agenda item.

Levy stated last year the Clerk moved funds to a fund that earned a good amount of money in interest. The accountant suggested two types of funds and after reviewing them, he determined it would be worth moving funds to earn a bit more money. Money transfers are allowed. Colotrust is much more flexible.

Councilmember Davis motioned and Councilmember Bailey seconded. All Aye. The motion passed.

RESOLUTION NO. 2019-12-16D, A RESOLUTION APPROVING AND ADOPTING THE TOWN OF MOUNTAIN VIEW'S RULES OF PROCEDURE

Levy introduced the agenda item.

King stated she was not here the first time they adopted the rules and procedure. She made a few smaller changes such as the meeting date, and changing to comply with what they currently do. One major change was abstaining from voting was clarified, the contractual power for the Mayor of \$5,000, adding a new rule if a councilmember is excessively absent was added, other policies updated, committee descriptions, notice of open meetings, specific topics discussed to be at the town, cleaned up with the open meeting laws, added an ethics session, conflict of interest and its meaning. She will send the edited document to all.

Councilmember Bailey motioned as amended and Councilmember Boehrer seconded. All Aye. The motion passed.

SETTING JANUARY 2020 AND FEBRUARY 2020 MEETING DATES

Levy introduced the agenda item.

The Council meeting dates must be changed due to the original meeting date falling on a holiday. The new meeting dates for the January 2020 will be January 27, 2020, and February's meeting will be February 24, 2020.

EXPECTATION/GOAL SETTING 2020

Levy introduced the agenda item.

Levy stated was the clerk's idea, and it was a good one. We should have a mini retreat in January or February, on a Saturday, for goal setting for 2020. It would be for a couple of hours.

COMMITTEE UPDATES

Levy introduced the agenda item.

Community Development and Outreach (CDOC) – Bailey distributed a flyer for the billing insert.

Admin – Steen distributed the notes as a table setting and apologized as they were done but not sent.

Economic Development – Bailey gave a brief update from the notes in the packet.

Finance – Steen stated the notes were in the packet. She would like to have the accountant follow up regarding the monthly financial reports.

MAYOR'S REPORT/ITEMS

Levy introduced the agenda item.

Committee Discussion – He didn't have the committee assignments yet. His goal would be to keep a councilmember on at least one of the committees they are currently on; there is familiarity there. He will assign at the next meeting.

He authorized more work for curb and gutter off the corner of Depew and 41st. The engineer had a good sense of what the costs should be.

He noted the holiday party went very well. It was fun.

A Thank you email was received from resident Luke Turf, 4101 Eaton, and into the record by the Clerk about the curb and gutter.

COUNCIL MEMBERS' REPORTS/ITEMS

Levy introduced the agenda item.

Boehrer wanted to ask how they feel about more events in the town. She is interested in doing the car show in May, the weekend before Cinco De Mayo. She asked Michelle to assist her in the planning, and permitting and such. She wants to ask the businesses to participate. She has spoken to two businesses who are interested.

Levy asked her to narrow her focus to develop the event and then focus on one location, be it the school, the dental office, or the Bailey/Arby's parking lot. If needing other people to help plan and execute the event, get information and more details and send to the clerk and she can send out to council.

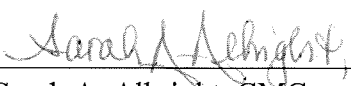
Steen had a suggestion about topic of events for 2020 for discussion and look to select dates at the next meeting.

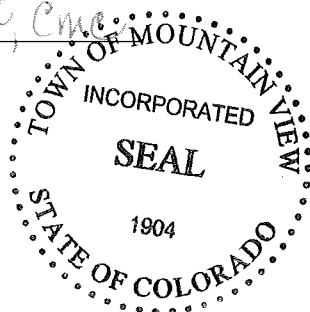
MEETING TO ADJOURN

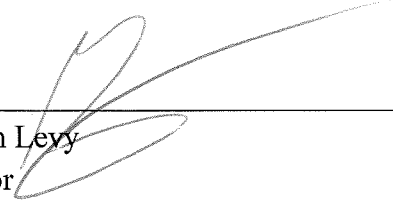
Councilmember Boehrer moved and Councilmember Bailey seconded. All Aye. The regular meeting adjourned at 9:11 PM.

TOWN OF MOUNTAIN VIEW COUNCIL

ATTEST:


Sarah A. Albright, CMC
Town Clerk/Treasurer




Glenn Levy
Mayor